



**Fire Prevention Office**  
Allentown Fire Department  
Office 610.437.7758  
Fax 610.437.8781

**SPRAY BOOTH AND SPRAY ROOMS  
APPLICATION FOR ANNUAL PERMIT AS REQUIRED BY THE FIRE PREVENTION CODE**

Application is hereby made for a permit and/or certification to conduct, perform, engage in, or occupy any of the operations, processes, activities, or structures as provided for in Section 105 of the City of Allentown Fire Prevention Code. By this application, it is agreed that the occupancy will comply with all applicable ordinances and regulations. It is further agreed that said occupancy shall be open to inspection by the Allentown Fire Department.

**INSTRUCTIONS:** Make check or money order payable to the City of Allentown. **DO NOT SEND CASH.** Send the permit/inspection fee along with the completed application to **Allentown Fire Prevention, 435 Hamilton Street, Room 425, Allentown PA 18101. PERMITS ARE NOT TRANSFERABLE.** \*\*\* Permit and inspection fees not paid within thirty (30) days shall be subject to an added ten (10) percent late charge, to cover the added costs of collection.\*\*\*

**ASSOCIATED PERMIT TYPE AND PERMIT FEES ATTACHED.**

**COMPLETE ALL APPLICABLE INFORMATION**

Facility Name	
Name of Person Responsible	
Address	
City, State, Zip Code	
Business Phone Number	
Emergency Phone Number	
Business Email Address	
Name of Property Owner	
Phone Number of Property Owner	

Permit Period	Permit Fee
1 Year	\$175.00

Please review and complete the checklist on the back of this page and return it with this completed application and payment.

**ALLENTOWN FIRE DEPARTMENT  
INSPECTION CHECKLIST  
SPRAY BOOTH AND SPRAY ROOMS**

The International Fire Code (IFC) 2018 Edition has been adopted by the City of Allentown. Fire codes listed are not a comprehensive list and do not encompass all applicable codes. The noted code sections are commonly encountered and generally applicable for this inspection type.

In an effort to streamline the inspection process for your facility and the inspecting Fire Marshal we have included some guidelines specific to your business to help you prepare before the inspection to ensure you receive a passing inspection and **avoid multiple visits for any violations**. [Please use the checklist below before returning the application and payment.](#)

	<b>IFC 2404.3.3.1</b> -Spray area separated from other areas of garage. Non-combustible construction, fire separated room required.
	<b>IFC 2404.3.3.5</b> -Clearance of 3 feet required around booth.
	Fire suppression to cover the entire spray space or room and exhaust ducts.
	<b>IFC 2404.4</b> -Fire suppression system must be serviced yearly.
	<b>IFC 2404.7 &amp; 502.7</b> -Ventilation equipment must be approved for handling flammable vapors. No household fans.
	Storage of flammable/combustible liquids must be approved. Amounts stored over 10 gallons must be stored in approved cabinet or separate room.
	Heating system must not be a hazard or source of ignition.
	<b>IFC 2404.7.2</b> -Spray areas must be kept clean and residue free at all times.
	<b>IFC 2404.1</b> -Approved 40BC fire extinguisher is required. Portable extinguisher shall be provided in spray areas.
	<b>IFC 2404.5</b> -Maintenance and storage of hazardous materials.
	<b>IFC 2404.5.2</b> -Protection of sprinklers shall be done in an approved manner. Contaminated from overspray sprinkler heads will be replaced.
	<b>IFC 505.1</b> . Address visible from the street.

***Return with yearly permit payment to the Fire Prevention Office***